

SANDY RIDGE RENTAL POLICY FOR CHURCH MEMBERS

Fellowship Hall: \$40.00/day Includes- Kitchen, restrooms, nursery, tables, and chairs.

- Feel free to use it for family events such as Christmas, Thanksgiving, or other social events.
- **Reunions:** limited to one-day events
(contact Joni to reserve)

NOTE: *There is no charge for the use of the Fellowship Hall and sanctuary in the event of a funeral or wedding*

CLEANING AND GENERAL INSTRUCTIONS

Fellowship Hall & Kitchen: *Cookware, coffee pots, flatware, stove, refrigerator & freezer, are there to be used.*

- Please bring your paper supplies, paper plates, table covers, cups, napkins, etc.
- Please clean tables and chairs and vacuum the fellowship Hall floor. Return tables and chairs where they belong
- Please clean all appliances and wash all the dishes and put them in the correct place
- Sweep and clean kitchen floor
- Remove waste materials (trash) when you leave. You can burn the paper supplies in the incinerator behind the church house, south-west corner.

Weddings and Funerals:

- Please follow the cleaning instructions given above if you have used the fellowship hall and kitchen.
- We ask that you do not operate the audio or video equipment. Contact one of the men listed below if you need audio or video.
- Please do not bring food or drinks into the sanctuary.
- We ask that you not move the trees located on the stage without permission.
- A courtesy walk through the sanctuary to pick up papers etc. would be appreciated

Contact info: Joni Beachy 574-323-5900 (Rental Contact)

Ryan Miller 574-356-6095 (Audio Tech)