

SANDY RIDGE RENTAL POLICY FOR NON-MEMBERS

Weddings:

Sanctuary, Audio, & Nursery - 500.00

- Video Tech. additional - 200.00

Sanctuary and Fellowship Hall: \$600.

- Includes Kitchen, restrooms, nursery, tables, and chairs.

- Video Tech is additional. (see above)

Note: All rental fees include rehearsal evening and set-up time

Funerals & Viewings: There is no charge *Donations are accepted.*

CLEANING AND GENERAL INSTRUCTIONS

Fellowship Hall & Kitchen:

Cookware, coffee pots, flatware, stove, refrigerator/freezer, are there to be used.

- Please bring paper supplies, paper plates, table covers, cups, napkins, etc
- Please clean tables and chairs and vacuum the fellowship hall floor. Return tables and chairs where they belong.
- Please clean all appliances and wash all the dishes and put them in the correct place
- Sweep and clean kitchen floor
- Remove waste materials (trash) when you leave. You can burn the paper supplies in the incinerator behind the church house, south-west corner.

Other

- Feel free to use chairs as needed. We ask that you put them back where they belong when you are finished using them
- Please do not take food or drinks into the sanctuary.
- Please do not move the trees located on the stage without permission
- We ask that you do not operate the audio or video equipment. We have staff that will run them. If you would like the use of audio and video, please contact one of the men listed below

Contact info: Joni Beachy 574 323 5900 (Rental Contact)

Ryan Miller 574-356-6095 (Audio Tech)

Please make checks payable to Sandy Ridge Church and give it to Joni.

Thank you!